BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

MONDAY, APRIL 1, 2013

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:30 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, City Attorney Toppel, Community Development Director Swiecki, Police Commander Meisner, Public Works Director Breault, Deputy Finance Director Cooper

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM Lentz, to adopt the agenda as proposed. The motion was carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

There were no members of the public wishing to speak.

CONSENT CALENDAR

A. Approve City Council Minutes of March 18, 2013

B. Approve Monthly Investment Report as of December 31, 2013

CM Conway made a motion, seconded by CM O'Connell, to approve the Consent Calendar items as proposed. The motion carried unanimously by all present.

OLD BUSINESS

A. Consider Letter from the Mayor to the County Board of Supervisors regarding Measure A Spending Proposal

Administrative Management Analyst Cheung indicated that Mayor Pro Tem Conway had attended the first of two Measure A Board Workshops on January 15th and had emphasized the need for Measure A funds to be allocated towards Affordable Housing because the need for such had become very important since the dissolution of redevelopment agencies in February, 2012.

She indicated a draft letter to that effect was provided in the packet to be sent from the Mayor to the Board of Supervisors as they consider how to invest the estimated $60 million in Measure A funds within the County. She also indicated that Mayor Miller had also drafted a letter for consideration.

After Councilmember discussion about what the letter should contain, direction was given to add language to the letter expanding on the areas where affordable housing dollars had been used in the past, the importance of having flexibility in spending the funds, and having data included in the letter from the HIP Housing presentation at the March 18th Meeting. They asked that the revised letter be brought back to the next Council meeting.

NEW BUSINESS

A. Receive report on annual Fuel Reduction Fire Break and Weed Abatement Program

Fire Chief Ron Myers reported that because of the potential for serious brush fires primarily related to San Bruno Mountain, several programs have implemented in an effort to prevent and reduce the impacts of these incidents.

He said that North County fire Authority in cooperation with other agencies and the City of Brisbane conduct three major annual activities; the annual Vegetation/Weed Abatement Management Program, the Fire Break and Wildfire Reduction Project, and the annual Community Wildfire Awareness even in support of the City's "Wildland Pre-Fire Attack Plan".

After Councilmembers questions and clarifications, they thanked Fire Chief Myers for his informative presentation and for making these important programs possible.

B. Consider directing Open Space and Ecology Committee (OSEC) to continue the process of vetting a polystyrene container ban

Administrative Services Director Schillinger reviewed the background of the Open Space and Ecology Committee's review of the County's model polystyrene container ban ordinance. He said that the ordinance would prohibit restaurants and other food establishments from using polystyrene based disposable food service ware, and would promote the use of compostable products.

He said the Committee would like to do further research on this topic including looking at alternative products to polystyrene containers and outreach to members of the business community

which would be most affected by this proposed ordinance. He indicated that they wanted to get Council feedback on the idea before reaching out to the businesses.

After Councilmember discussion and clarification, they gave direction for the OSEC to move forward with a process of understanding the cost effects and of a polystyrene container ban and the alternatives that are available before reaching out to businesses that would be affected.

C. Consider authorizing the City Manager to sign a proposal prepared by RSBA & Associates to conduct a Hotel Feasibility Study for Sierra Point

City Manager Holstine reviewed the background for Redevelopment Agency Plan and other subsequent City documents that identified a site for a large hotel and conference center on Sierra Point and the various development constraints over the years that have rendered efforts to develop the hotel sit unsuccessful.

He indicated that in the past few months, the Council's Economic Development Subcommittee had met with a well-regarded San Francisco Hotel developer and property manager to discuss both the Sierra Point site and the state of hotel development in the area. He said there was an indication that the market for new hotels will increase in the next 3 to 5 years, making the timing of conducted an analysis now more critical.

He said the proposal under consideration from Rick Swig of RSBA & Associates would assess a variety of economic conditions that exist and are planned for the area and will provide a suite of recommendations for consideration by the City and the landowner, Universal Paragon Corporation.

Councilmembers discussed the language of the proposal on page 4 under "Report and Limitations" and the issue of whether the final report would be a public document. City Manager Holstine indicated that the final report would come back to the City Council at a meeting for consideration so therefore it would be a public document. Councilmembers asked that the section of the proposal addressing that issue be modified to make it clear that it would be considered publicly.

After Councilmember further discussion and clarification, they directed the City Manager to bring back a revised proposal to be considered at the next Council meeting.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine reported on the recent press conference held by Senator Jerry Hill at the former VWR site in regards to enterprise zones.

Police Commander Meisner reported on the Gun Buy Back Program being held in South San Francisco on April 13th at 1050 Mission Road from 9am-Noon.

MAYOR/COUNCIL MATTERS

A. Subcommittee Report

Councilmembers gave updates on the various meeting and subcommittee meetings that they attended, including the Rules and Procedures Subcommittee, the Baylands Community Survey, the Planning Issues Subcommittee which dealt with the upcoming Condo Ordinance, the Housing and Regional Trust Board Meeting, the Peninsula Congestion Relief Alliance Meeting, and the City and County Association of Governments meeting.

B. Communications

- Letter from Senator Alex Padilla regarding SB 135 Statewide Earthquake Early Warning System

Mayor Miller briefly reviewed the request from Senator Padilla for the Council to adopt a resolution supporting Senate Bill 1525 that would create an earthquake early warning system.

After some discussion, it was the consensus of the Council that the cost and impacts of the development of a new system were still unknown, so adoption of the proposed resolution should be put off until the League of California Cities provided further information and a recommendation. In the meantime it was decided to send a letter supporting the idea in concept.

- Letter from ABAG & MTC regarding Plan Bay Area

Mayor Miller indicated that a letter had been received from the Executive Directors of both the Association of Bay Area Governments and the Metropolitan Transportation Commission about the presentation of a Regional Transportation Plan and Sustainable Communities Strategy which together are known as Plan Bay Area. The letter advised of a meeting on Thursday, April 11th at 6:30 p.m.

After Councilmember questions as to how the City should be involved in the process of reviewing the Plan, City Manager Holstine indicated that he would provide further information to the City Council after consulting with Community Development Director John Swiecki.

- Letter from Jobs for Youth

Mayor Miller reviewed the recent request received from the Jobs for Youth organization for a donation of $500 to sustain their programs for youth and asked for Councilmember feedback on that request.

After some discussion, CM Conway made a motion, seconded by CM O'Connell, to approve the $500 request for support and add it to the upcoming fiscal budget. The motion was carried unanimously by all present.

- Letter from San Mateo County Mayors' Committee for Employment of People with Disabilities

Mayor Miller indicated that an invitation to attend the eighth annual San Mateo County Appreciation Breakfast has been received by Mayor's Committee for Employment of People with Disabilities.

After Councilmembers questions and clarifications about Brisbane's involvement with this organization, City Manager Holstine indicated that he would report back to the Council.

- Letter about enforceable mechanisms for new development agreements

Mayor Miller pointed to an e-mail received from Dana Dillworth regarding the Baylands Specific Plan and enforceable mechanisms for new development agreements.

City Attorney Toppel responded to the letter provided and to Councilmembers questions regarding enforcement of items listed in developer agreements.

- Letter from Mayor Bloomberg regarding illegal guns

Mayor Miller indicated that a request from Mayor Michael Bloomberg was received asked the Mayor to join the coalition of Mayors Against Illegal Guns and to sign a Statement of Principals resolving to work together to save lives.

After some discussion, CM Lentz, CM O'Connell and Mayor Miller indicated their support for supporting this effort.

- E-Mail regarding Pool Fees

Mayor Miller reviewed the e-mails received by two residents asking for an explanation of increased pool fees for morning swimmers.

Mayor Miller indicated that he had sent a response to the e-mail re
garding the surcharge for morning swimmers and Administrative Services Director Schillinger explained the rationale for the surcharge.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 10:44 p.m.

Sheri Marie Spediacci, City Clerk